

HINDI MAHAVIDYALAYA

(AUTONOMOUS & NAAC REACCREDITED)

Nallakunta, Hyderabad-500 044

B.Vocational Courses
DEPARTMENT OF ENGLISH
2015-2016

HINDI MAHAVIDYALAYA

(AUTONOMOUS & NAAC REACCREDITED)

Nallakunta, Hyderabad

B.Vocational Courses

DEPARTMENT OF ENGLISH

Minutes of First Meeting of Board of Studies held on 28/09/2015

Board of Studies meeting of the department of English was held on 28/09/2015 at 11.30a.m in the English Lab.

The following Members were present.

Chairperson

Dr. T. Raja Sekhar

Head-Department of English

Hindi Mahavidyalaya

Nallakunta, Hyderabad-44.

Mobile No: 9866128129

University Nominee

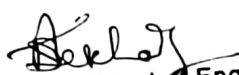
Professor A.Karunakar,


Chairman-Board of Studies,

Department of English,

Arts College, Osmania University, Hyderabad-07

Mobile No: 9849302145


Head, Department of English
Hindi Mahavidyalaya
Nallakunta, Hyderabad-500 044.


Chairperson
Board of Studies (UG & PG)
Department of English
Osmania University
HYDERABAD-500 007.

Members of BOS

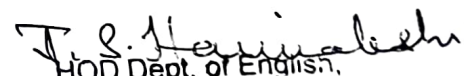
1) Smt. J.S Harinakshi,

Head-Department of English,

Dr. B.R.Ambedkar Degree College,

Baghlingampally, Chikkadpally, Hyderabad.

Mobile No: 9247503092


HOD, Dept. of English,
Dr. B. R. Ambedkar College
Baghlingampally, Hyd.

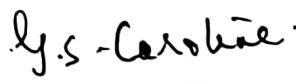
2) Smt. G.S. Caroline,

Head-Department of English,

St.George's Degree College for Women,

Abids, Hyderabad – 500 001

Mobile No: 9849385903


G.S. Caroline
HOD. Dept. of English
St. George's Degree College
for Women, Hyd-500 001.

3) Mrs. P. Nalini,

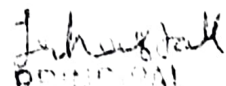
Sr.Lecturer, Dept of English,

Hindi Mahavidyalaya, Nallakunta, Hyderabad-44.

Mobile No: 9494439757



It was resolved by the BOS Committee members to frame the syllabus for the first year Degree Vocational courses in "Tourism and Hospitality Administration" and "Banking and Insurance" (B.Voc) in a more skill based manner and out of the box.


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Basic Grammar and Writing Tools are taught with emphasis on Communication and skill development. Apart from Prose and Poetry skill based components are included in the curriculum.

The syllabus is divided in to five units for Semester I and II respectively.

Theory paper is for 40 Marks and Internals is for 10 marks. Two internals will be conducted in each Semester and the average of the two is taken into consideration.

The committee members are highly satisfied with the framed syllabus and approved the same.

The pattern of the question papers and the panel of examiners are approved.

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2. Smt. J.S. Harinakshi
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3. Smt. G.S. Caroline
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4. Dr. T. Rajasekhar
HOD, Department of English
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5. Smt. P. Nalini
Principal
HINDU COLLEGE FOR WOMEN
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HINDI MAHAVIDYALAYA

(AUTONOMOUS)

B. VOCATIONAL - I YEAR

SEMESTER – I

Course Contents

101

Skills in English

No of Credits : 4

Hours : 60

Marks : 50

Theory : 40

Practicals : 10

Unit – I

Prose:

1. Hard Work and Honesty or Good Bricks.
C. Rajagopalachari
2. Art and Literature
A.P.J. Abdul Kalam
3. Refund
Fritz Karinthy

Unit – II

Poetry:

1. Ode on a Grecian Urn
John Keats
2. The Road Not Taken.
Robert Frost
3. An Old Woman
Arun Kolatkar

T. S. Haimasheli
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G. S. Caroline

Member, Board of Studies,
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[Signature]
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Department of English
University
Hyderabad

Unit – III

Communication Skills-Speaking Skills:

Definition - Barriers of Communication - Types of Communication -
Know What you want to say.

Unit – IV


Grammar:

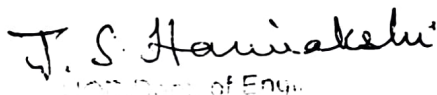
The Sentence – Kinds of Sentences-Parts of Speech – Tenses –
Gerunds – Modals

Unit – V


Comprehension Development(Seen and Unseen):

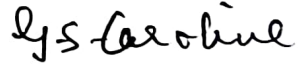
Passages from Prose and Poetry Text-Practice by Students.

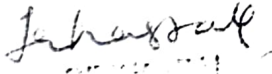

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HINDI MAHAVIDYALAYA

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B. VOCATIONAL - I YEAR

SEMESTER – II

Course Contents

102

Skills in English

No of Credits : 4

Hours : 60

Marks : 50

Theory : 40

Practicals : 10

Unit – I

Prose:

1. The Need for Excellence
N. R. Narayana Murthy
2. A Journey with My Father
Rabindranath Tagore
3. The Portrait of a Lady
Khushwant singh

Unit – II

Poetry:

1. Preludes
T.S. Eliot
2. Anthem for Doomed Youth
Wilfred Owen
3. Telephone Conversation
Wole Soyinka

Unit – III

Reading Skills:

Importance of Reading-Definition of Reading-Levels of Reading-Types of Reading-Techniques of Reading-Exercises.

Unit – IV


Grammar:


One Word Substitutes – Synonyms and Antonyms – Homophones – Homographs – Homonyms

Unit – V

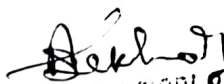
Comprehension Development(Seen and Unseen):


Passages from Prose and Poetry Text-Practice by Students.

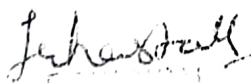

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DEPARTMENT OF ENGLISH

Prescribed/Suggested Reading :-

1. Skills in English
*Edited by E. Suresh Kumar
B. Yadava Raju and C. Muralikrishna
(Orient Blackswan)*
2. Starlight – An Anthology of Poetry
*Edited by Guy Kenneth Dantes.
(Orient Blackswan)*
3. Essentials of Business Communication.
By Rajendra Pal and J.S. Korlahalli
4. Essentials of English Grammar and Composition.
By Rajendra Pal
5. Oxford Guide to Effective Writing and Speaking Skills
By John Sealy

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Rajendra Pal

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HINDI MAHAVIDYALAYA

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B. VOCATIONAL – I YEAR

Question Paper Pattern

I Semester

Skills in English

Theory

Time : 2 hrs.

Marks : 40

Internals : 10 m

The question paper will have five skill oriented questions from the units. There will be internal choice wherever necessary.

I Section A

Prose – 8 marks

Paragraph questions - 2 X 4 = 8 m.

II Section B

Poetry – 8 marks

Paragraph Questions - 2X 4 = 8 m.

III Section C

Communication/ Speaking skills - 8 marks

Paragraph questions - 2 x 4 = 8 m

IV Section D

Comprehension Passages - 8 marks

Passage from Prose - 1 x 4 = 4 m.

Passage from Poetry - 1 x 4 = 4 m.

V Section E


Grammar -8 marks

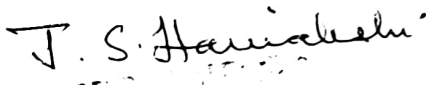

1. Parts of Speech - 4 x 1 = 4 m.


2. Verb forms - 4 x 1 = 4 m.


Practicals / Internals- 10 marks.
(Average of 2)

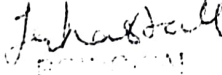
I Internal :	Summarising	-	5 m	} 10m
	Vocabulary skills	-	5 m	
II Internal :	Paragraph Writing	-	5 m	} 10m
	Information Transfer	-	5 m.	


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HINDI MAHAVIDYALAYA

(AUTONOMOUS)

B. VOCATIONAL – I YEAR

Question Paper Pattern

II Semester

Skills in English

Theory

Time : 2 hrs.

Marks : 40

Internals : 10 m

The question paper will have five skill oriented questions from the units. There will be internal choice wherever necessary.

Section A

Prose - 8 marks.

Paragraph Questions - 2 x 4 = 8m.

Section B

Poetry - 8 marks.

Paragraph Questions - 2 x 4 = 8m

Section C

Reading Skills - 8 marks

Paragraph Questions - 2x 4 = 8 m.

Section D

Comprehension Passages - 8 marks

Passage from Prose - 1x4 = 4 m.

Passage from Poetry - 1x4 = 4 m.

Section E

Grammar - 8 marks.

Word substitutes - 2 m


Synonyms - 2 m

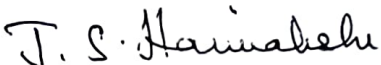
Antonyms - 2 m

Idioms and Homographs - 2 m


Practicals / Internals - 10 marks
(Average of 2)

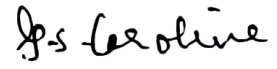
- 1) Internal - CBT & Viva- Voce - 10 marks
2) Internal - CBT & Viva- Voce - 10 marks

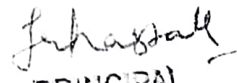

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B. VOCATIONAL – I YEAR

Model Question Paper

I Semester

Skills in English

Time : 2 hrs.

Marks : 40

Section A

I Answer any two of the following questions in about 100 words: (4 x 2 = 8 M)

- 1) What are the great possessions that we as a nation have ?
- 2) Why should children be encouraged to read books ? How have books influenced Kalam ?
- 3) Why is the Principal surprised and perplexed ?

Section B

II Answer any two of the following questions in about 100 words: (4 x 2 = 8 M)

- 1) Describe the decorations on the Grecian urn ?
- 2) How does the poet comment on the choices we make in life ?
- 3) How does the decay of the old woman become symbolic of the decay in our lives?

Section C

III Answer any two of the following questions in about 100 words: (4 x 2 = 8M)

- 1) Define communication and write about the process of communication ?
- 2) Write briefly about the types of communication ?
- 3) What is meant by barriers in communication and discuss about them ?

Read the following passage and answer the questions that follow (4 x 1 = 4M)

Coming into contact with a good book and possessing it is an everlasting enrichment of life. A good book becomes a permanent companion. Sometimes, books are before us, they guide us during our life's journey and continue to do so for many generations.

At the age of twelve, Albert Einstein experienced a wonder in the form of a little book on Euclidean plain geometry given to him by his mentor Max Talmud. Through this book Einstein came into contact with the realm and concept of pure thought and learnt how to explain universal truths, without any expensive laboratories or equipment, limited only by the power of the mind.

- 1) From which lesson is the passage taken ?
- 2) Who is the writer of this passage ?
- 3) What is the impact of a good book ?
- 4) Who gave a book to Albert Einstein ?

V) Read the following passage and answer the questions that follow: (4 x 1 = 4M)

Who are these coming to sacrifice ?
To what green altar, O mysterious priest,
lead'st thou that heifer lowing at the skies.
And all her silken flanks with garlands dressed ?
What little town by river or sea shore,
Or mountain – built with peaceful citadel,
Is emptied of this folk, this pious morn?
And, little town, thy streets for evermore
Will silent be, and not a soul to tell
Why thou are desolate, can e'er return.

- 1) From which poem is the passage taken ?
- 2) Who is the poet?
- 3) What is the poet talking about ?
- 4) What is the meaning of heifer ?


VI) Identify the parts of speech of the underlined words :

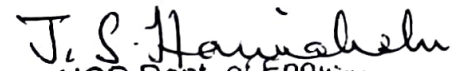
- 1) Mallesh saw himself in the mirror.
- 2) They normally do their work in the evening.
- 3) Pranesh is tall and wears glasses.
- 4) She is writing a letter.


VII) Fill in the blanks with suitable forms of the verbs given in the brackets


(4 x 1=4 M)


- 1) Look the crow _____ (sit) on the tree.
- 2) This poem _____ (write) in 1998.
- 3) My brother loves _____ (cook).
- 4) We _____ educate our girls (shall) .


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HINDI MAHAVIDYALAYA

(AUTONOMOUS)

B. VOCATIONAL – I YEAR

Model Question Paper

II Semester

Skills in English

Time : 2 hrs.

Marks :

40

Section A

I Answer any two of the following questions in about 100 words: (4 x 2 = 8 M)

- 1) Why does Narayana Murthy state that India is deficient in the quality of excellence?
- 2) What is the speciality of Bolpur house?
- 3) What kind of an attitude towards prayer did the grandmother have ?

Section B

II Answer any two of the following questions in about 100 words: (4 x 2 = 8 M)

- 1) Describe the mood of the poem "Preludes" ?
- 2) In what way is the poem a severe criticism of war ?
- 3) What is the basic problem treated in the poem "Telephone Conversation" ?

Section C

III Answer any two of the following questions in about 100 words: (4 x 2 = 8M)

- 4) What is the importance of reading ?
- 5) What is reading and mention the levels of reading ?
- 6) Write briefly about the types of reading ?

Section D

IV Read the following passage and answer the questions that follow: (4 x 1 = 4 M)

When I woke at dawn my heart was thrilling tremulously as I stepped outside. My predecessor had told me that Bolpur had one feature which was to be found nowhere else in the world. This was the path leading from the main building to the servants' quarters which, though not covered over in any way, did not allow a ray of sun or a drop of rain to touch anybody passing along it. I started to hunt for this wonderful path, but the reader will perhaps not wonder at my failure to find it to this day.

- 1) From which lesson is the passage taken ?
- 2) Who is the 'I' in the passage ?
- 3) Give the meaning of "tremulously"?
- 4) What was the path about ?

V Read the following passage and answer the questions that follow : (4 x 1 = 4 M)

The winter evening settles down
With smell of steaks in passageways.
Six o'clock.
The burnt-out ends of smoky days.
And now a gusty shower wraps
The grimy scraps

- 1) From which poem are the lines taken ?
- 2) Who is the poet ?
- 3) How does the winter evening settle ?
- 4) What is the meaning of 'gusty' ?

Section E

1) Write one word substitutes for the given expression . (2 M)

- a) a short and interesting story about a real person or incident.
- b) the art of beautiful writing.

2) Fill in the blanks with synonyms of the words underlined. (2 M)

- a) Sushma did not stay for supper . She was not used to having _____ every night.
- b) It was a _____ day, and the buildings appeared drab.


3) Write the antonyms of the given words :

(2 M)

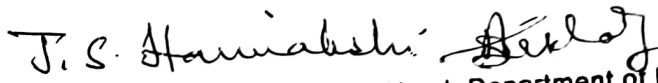
- a) fertile
- b) fatigue.

4) Write down homographs for each pair of meanings given below. (2 M)

- (i) a) a hot dry sandy, region.
b) to leave someone in a difficult situation.
- (ii) a) happy or satisfied.
b) all that is contained in a piece of writing


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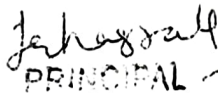

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Nallakunta, Hyderabad

B.Vocational Courses

DEPARTMENT OF ENGLISH

Panel of Paper Setters and Valuers

Subject: Skills in English

Semester: I & II

S.No	Name of the Paper Setters	Address List / Ref	Phone No.
1	Dr.B.Bhramananda Chary HOD & Reader in English	Vijaya nagar College of Commerce, Hyderabad	9949670954 23340129
2	Dr. Banala.Srinivasa Rao HOD & Reader in English	Viveka Vardhini College of Arts & Commerce & Science, Hyderabad	9849940460
3	T.Ebenazar Vice Principal & Sr.Lecturer in English	St. Mary's Degree College, Yusufguda, Hyderabad	9849354985
4	Dr. P. Subramanyam Principal & Sr.Lecturer in English	St. Patricks Degree College, Vidyanagar, Hyderabad	9848847270
5	Smt. J.S.Harinakshi HOD & Sr. Lecturer in English	Ambedkar Degree College, Baglingampally, Hyderabad.	9247503092
6	Ms Mamatha Vaidya Sr. Lecturer in English	Badruka College of Commerce, Kachiguda, Hyderabad.	9391307510
7	Smt. G.S Caroline HOD – English	St. George's Degree College for Women Abids, Hyderabad – 500 001	9849385903
8	Dr. Shailaja Radha Krishna HOD & Reader in English	Sardar Patel College, Padma Rao Nagar, Sec-bad	9885106051
9	Ms P.Rajya Laxmi Principal & HOD Department of English	Andhra Mahila Sabha, Art & Science College, O.U Campus, Hyderabad.	9000522870
10	B.John Kennedy Paul HOD & Sr. Lecturer in English	Wesley Degree College, Paradise, Sec-Bad	9866221543
	Smt. Karunamai Sr.Lecturer in English	Kasturba Gandhi Degree & PG College for Women, West Mareedpally, Secunderabad – 500 026.	8125505775
	Smt Mary Kiran HOD & Sr. Lecturer in English	Sujatha Degree College, Chapel Road, Nampally, Hyderabad.	8019467019

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